

PERFECT 10 NAIL & TECHNOLOGY SCHOOL, INC.

A Leading Career Accelerator



CATALOG

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1. Institutional Information and Legal Status

Perfect 10 Nail & Technology School, Inc. is a Florida for-profit corporation operating at 6501 Arlington Expressway Service Rd B105 Ste. 241, Jacksonville, Florida 32211. The school uses its corporate name in official school records and publications.

Licensure and accreditation status. Perfect 10 Nail & Technology School, Inc. is licensed by the Commission for Independent Education, Florida Department of Education. The school is not accredited by a United States Department of Education recognized accrediting agency. Because the school is not accredited, students may not be eligible for Title IV federal financial aid through the school, and transfer of credit to another institution is never guaranteed.

No representation is made that credits or clock hours earned at this institution will transfer to another institution unless a current written articulation agreement exists. Transferability is always at the discretion of the accepting institution.

2. Purpose and Mission

The purpose of the institution is to provide postsecondary career education in nail specialist training through structured classroom instruction, demonstrations, supervised practical work, and student support services designed to prepare qualified students for employment-related skills and the Florida licensing application process.

The school's mission is to deliver practical, compliant, and career-focused nail education in a small-school environment that emphasizes sanitation, safety, professionalism, documentation, and successful program completion.

3. Governance, Administration, and Faculty

Statement of legal control. The institution is operated by Perfect 10 Nail & Technology School, Inc., a Florida profit corporation. Based on current public corporate records, the corporation's director is Denise Cross. The registered agent of record is Business Front, Inc. Students may inspect additional public corporate records through the Florida Division of Corporations.

Name	Role / Title	Credential / Qualification Summary
Denise Cross	Director, Registrar, School Contact	Florida school/operator contact of record; administrative oversight and student services coordination
Instructional staff roster	Program instructors or approved substitutes as assigned	Current licensed/qualified instructional roster is maintained by the school and available for regulatory review

4. Academic Calendar and Scheduling

The school uses cohort-based scheduling rather than traditional semesters. Upcoming class start dates are published in the current electronic catalog, on the official website, and in enrollment communications. Students are responsible for confirming the start date shown on their enrollment paperwork.

Calendar Item	Current Policy / Schedule
Enrollment cycle	Rolling by posted class start date and space availability
Registration deadline	Through the Thursday before the class start date, subject to available space and completed admissions

	steps
Orientation	Mandatory on the scheduled start day; doors open between 8:55 AM and 9:00 AM
Full-Time Day schedule	Monday-Saturday, 9:00 AM-3:00 PM, less a 30-minute lunch break
Part-Time Night schedule	Monday-Friday, 5:30 PM-9:30 PM plus Saturday 3:00 PM-7:00 PM
School closures	Federal holidays and any emergency/weather closures announced by the school
Extended breaks commonly observed	Thanksgiving break, winter holiday break, and Martin Luther King Jr. Day closures when scheduled by the school

Completion estimates exclude tardies, absences, approved breaks, weather closures, and any required makeup scheduling.

5. Admissions, Eligibility, and Enrollment

Admissions requirements

- Applicants for the licensing program must be able to read, write, and speak English well enough to participate in instruction and complete school assignments.
- Applicants for the licensing program must be at least 16 years old, or otherwise satisfy Florida licensing-age requirements then in effect.
- A valid photo identification is required before starting class.
- A Social Security Number is required by the State of Florida to apply for the professional license.
- If another person is financially responsible for tuition, that person may be required to sign the enrollment paperwork and provide identification for fraud-compliance purposes.

Assessment of ability to benefit from the program

The school assesses a prospective student's ability to complete the course of study through the admissions interview or consultation process, review of the enrollment documents, English-language ability needed for class participation, and the applicant's willingness to comply with attendance, participation, and financial policies.

Special requirements and limitations

Because nail training is hands-on and people-facing, applicants should not enroll if they cannot or do not wish to participate in required practical services. A criminal history or background issue may affect state licensure; students must contact DBPR directly because the school cannot predict approval decisions.

Youth classes

The school may offer separate non-licensing skill-building classes for children age 15 and younger. Those classes are not part of the licensed Nail Specialist program and do not lead directly to a Florida license.

Prior learning, challenge exams, and transfer credit

The school does not currently award credit for prior learning, challenge examinations, outside training, or transfer hours from another school. The school does not sign off on hours or training received from other schools or individuals at this time.

6. Program Description and Curriculum

Program title: Nail Specialist

Credential awarded upon satisfactory completion: School completion documentation / diploma for the licensed Nail Specialist program

Program objective: To prepare students with the theory, sanitation, legal, and supervised practical skills needed to complete the school's Nail Specialist program and apply to the State of Florida for registration as a nail specialist.

Program structure: 180 clock hours total, organized as 90 theory hours and 90 clinical hours.

Course No.	Course Title	Clock Hours
NS-101	Orientation, Professionalism, and Student Success	10
NS-102	Florida Law, HIV/AIDS Awareness, and Safety	10
NS-103	Sanitation, Infection Control, and Chemistry Basics	20
NS-104	Nail Structure, Disorders, and Basic Procedures	20
NS-105	Manicure, Pedicure, Product Application, and Service Flow	30
NS-201	Clinical Practice I	45
NS-202	Clinical Practice II	45
Total	Program Clock Hours	180

Course availability and sequencing are controlled by the school. Students must follow the order and timing assigned by the school, even if they complete certain theory assignments earlier than classmates.

7. Course Descriptions and Numbering System

Course numbering system. The school uses an internal prefix of NS for Nail Specialist courses. Courses beginning with 100-level numbers are foundational theory and orientation courses. Courses beginning with 200-level numbers are supervised clinical courses. Clock-hour values identify the number of instructional hours assigned to the course.

NS-101 Orientation, Professionalism, and Student Success (10 clock hours)

Introduces school expectations, attendance rules, professionalism, documentation, customer-service conduct, and the responsibilities of a student enrolled in a licensing program.

NS-102 Florida Law, HIV/AIDS Awareness, and Safety (10 clock hours)

Covers Florida regulatory concepts, licensing-process orientation, required HIV/AIDS content, and safety expectations relevant to nail services and salon work.

NS-103 Sanitation, Infection Control, and Chemistry Basics (20 clock hours)

Covers sanitation practices, disinfection, infection-control procedures, exposure prevention, and basic product knowledge used in nail services.

NS-104 Nail Structure, Disorders, and Basic Procedures (20 clock hours)

Introduces nail structure, common conditions, contraindications, basic manicure and pedicure theory, and service preparation.

NS-105 Manicure, Pedicure, Product Application, and Service Flow (30 clock hours)

Develops practical understanding of manicure and pedicure services, workflow, preparation, product use, and service organization within school standards.

NS-201 Clinical Practice I (45 clock hours)

Supervised practical experience in assigned services, sanitation, setup, takedown, time management, and client-care procedures in the school setting.

NS-202 Clinical Practice II (45 clock hours)

Advanced supervised practice focused on consistency, documentation, safety, and completion of required practical competencies under school supervision.

8. Academic Standards, Attendance, and Graduation

Grading and unit of credit

The school measures progress in clock hours. This program is not expressed in semester or quarter credit hours. Academic performance is measured by tests, assignments, practical work, and other school evaluations. The grading standard for satisfactory completion is a minimum cumulative GPA of 80%.

Grade / Status	Meaning
80%-100%	Satisfactory / passing
Below 80%	Unsatisfactory and subject to remediation, warning, or interruption of progress

Satisfactory academic progress

- Students must maintain a cumulative GPA of at least 80% and make reasonable progress in assigned theory, clinical, and attendance requirements.
- Students who fall below the academic standard may be counseled, placed on academic warning, required to complete remediation, or restricted from advancing until deficiencies are corrected.
- Students who continue to perform unsatisfactorily after warning or remediation may be placed on probation, interrupted, or dismissed in accordance with school policy.
- A student seeking re-entry after an interruption or dismissal for unsatisfactory progress must obtain school approval, satisfy any outstanding balance required by policy, and re-enter only if space is available.

Attendance and makeup policy

- Regular attendance is required. Students must attend their assigned schedule; the school does not customize schedules around personal availability.
- Up to 10% of the program hours may be made up at no charge, subject to school approval.
- Additional makeup hours over that amount are charged at \$15 per hour.
- Makeup scheduling is not automatic and depends on staffing, available time, and school approval.
- Students may not drop into another class unless specifically invited or scheduled by the school.

Graduation and completion requirements

- Complete all 180 required clock hours.
- Maintain a minimum cumulative GPA of 80%.
- Complete school testing and practical requirements assigned by the program.
- Satisfy school financial obligations that must be resolved before release of final completion documents, to the extent permitted by law and school policy.

The school does not issue the state license. The school issues completion documentation for eligible students, and the student must apply separately to the State of Florida.

9. Tuition, Fees, Third-Party Payment Options, and Financial Assistance

Tuition and required charges

Charge	Amount	Refundable / Nonrefundable Status
Registration fee	\$150	Nonrefundable; credited toward tuition once enrollment is accepted
Curriculum	\$250	Subject to refund policy below
Tuition / instruction	\$1,900	Subject to refund policy below
Supply fee	\$500	Subject to refund policy below except for used/nonreturnable supplies, materials, or kits
Total tuition and school charges	\$2,800	See refund policy
Remaining balance after registration fee	\$2,650	Due according to approved payment method

Additional third-party or out-of-pocket costs not included in tuition may include the Florida license fee, personal insurance or waiver-related items, replacement kit items, electronic payment processing fees, and third-party payment-provider fees when applicable.

- Florida Nail Specialist license fee to DBPR: currently \$75 based on the school’s posted information; state fees may change.
- General liability / personal injury insurance option through the school website: currently \$49 if selected; pricing may vary by provider or coverage status.
- Replacement product, kit items, or supply charges if school-issued items are spilled, missing, depleted, or damaged.

Payment methods

Tuition may be paid in full or through approved third-party payment or pay-later providers, for those who qualify. The school does not advertise or guarantee open-ended in-house installment plans as a standard option.

Benefits deferred payment option. Benefits, when made available, is treated as a deferred-payment option through a third-party provider rather than a standard in-house school payment plan. If permitted by law and school policy, completion documents, transcripts, certificates, or other final records may be withheld until the student’s school balance is satisfied in full.

Late registration and third-party payment timing. Registration is accepted only through the Thursday before the class start date, subject to available space and completed admissions steps. Benefits is not a standard late-registration option. Any exception requires additional review, may require a higher deposit, and is discussed only during the registration appointment.

Financial assistance disclosure

The school does not represent that federal or state student financial aid is available through the institution. Any third-party pay-later or deferred-payment option is offered only through outside providers, for those who qualify, and is subject to the provider’s approval, terms, and conditions. The school does not guarantee approval, interest terms, or repayment terms set by a third-party provider.

10. Cancellation, Withdrawal, and Refund Policy

This refund policy applies to students charged tuition for the entire program and is intended to comply with the Commission's minimum refund guidelines for licensed institutions. The policy is uniformly administered. Refunds required by this policy will be made within 30 days of the date the school determines that the student has withdrawn.

Situation	Refund Policy
Cancellation within 3 working days	A student may cancel any obligation within 3 working days after signing the enrollment agreement or contract, other than charges for supplies, materials, or kits that are not returnable because of use.
Withdrawal before the first class / no entry	The school will refund all monies paid, less the nonrefundable registration fee and any nonreturnable used-supply, processing, or third-party provider fees that were not returned to the school.
Withdrawal after attendance begins and before 40% of the program is completed	Tuition and other refundable institutional charges will be prorated based on the portion of the 180-clock-hour program completed through the last date of attendance as determined by the school's withdrawal policy.
Withdrawal after 40% or more of the program is completed	No refund of tuition is required after the student has completed 40% or more of the program.

Determination of withdrawal date

- The withdrawal date is the last date of attendance or academically related activity as determined by the school from student notice, school records, or faculty/staff reports.
- If the student stops attending without notice, the school may determine withdrawal using the last documented date of attendance or participation.

Nonrefundable fees and charges

- The nonrefundable registration fee for Florida students will not exceed \$150.
- Used or nonreturnable supplies, materials, and kits may be nonrefundable to the extent permitted by rule and disclosed in the enrollment documents.
- If a student pays by credit card, debit card, or other electronic method that imposes a merchant processing charge on the school, that processing charge is a separate nonrefundable transaction fee unless it is returned to the school by the processor.
- If a student uses a third-party payment or deferred-payment provider, any fee charged to the school by that provider for originating, processing, or administering the transaction is a separate nonrefundable fee to the extent that the provider does not return that fee to the school.

Dormitory or meal fees are not charged by the school. The school does not base any tuition reduction on the timing or method of payment.

11. Facilities, Equipment, Kits, and Student Conduct

Physical facilities and equipment

The school operates from its licensed Jacksonville location and maintains classroom, theory, and clinical service areas appropriate to the scope of the licensed program. The facility includes instructional space, sanitation and service work areas, student storage/cubby space, and administrative support areas. Information showing compliance with applicable local fire, building, and sanitation standards is maintained by the school and available as required.

School-issued kits and supplies

Students may take school-issued kits home. Students are responsible for bringing those kits back for scheduled school use. Items that are spilled, missing, depleted, or damaged must be replaced at the student's expense when applicable.

What students need to bring

- Valid photo identification at the start of the program and when requested.
- A phone, tablet, or computer with camera/internet access if required for school-related use.
- School-issued kit items that were taken home and are needed for class.
- Personal protective items only if medically necessary or approved because of allergies or special circumstances.

Outside products, tools, and belongings

- Outside products or tools may not be brought for class use. The only exception is acrylic brushes.
- The school is not liable for acrylic brushes or any other personal property that is lost, stolen, or damaged.
- Designated cubbies are available for belongings, but personal items are not allowed at student desks during class.

Bag policy and appearance policy

- During clinicals, there is a strict no-bag policy unless the school approves an exception for safety or documented need.
- Students may not wear nail enhancements on their fingernails or toenails, including gel products.

Student conduct and emergency discipline

Students are expected to follow school rules, sanitation requirements, professionalism standards, attendance expectations, and safety instructions. Grounds for disciplinary action may include unsafe conduct, repeated noncompliance, disruption, dishonest behavior, threats, harassment, damage to property, or refusal to participate in required program activities. In extreme circumstances affecting health or safety, the school may take immediate interim disciplinary action while the matter is reviewed.

12. Student Services, Placement, Complaints, and Appeals

Student services and placement

- Licensing application guidance is provided during the program.
- Employment resources or leads may be shared through student services as available.
- No guarantee of employment or placement is made or implied.

Media and recording policy

The school maintains audio and video recording on campus for safety, quality assurance, compliance, and documentation purposes. Photos and videos may also be taken during lessons, services, and practical activities. School media may be used for educational records, quality control, service verification, and school marketing. Requests for modification or removal are considered only in limited circumstances. Students should also review the school's more detailed media language in the enrollment documents and other current policies.

Complaints

- A student should first submit the complaint in writing to the school office or director with the facts, dates, and requested resolution.
- The school will review the complaint at the appropriate administrative level and issue a response or next-step notice within a reasonable time.
- If the complaint is not resolved, the student may request further review by the school director or designated administrator.
- Additional information regarding this institution may be obtained by contacting the Commission for Independent Education, Florida Department of Education, 325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400, toll-free telephone number (888) 224-6684.

Appeals of academic or disciplinary actions

- A student who wishes to appeal an academic or disciplinary action must submit a written appeal within the timeframe stated in the notice or, if no timeframe is stated, within 5 business days of the action.
- The appeal should identify the action being appealed, the reasons for appeal, and any supporting documentation.
- The school will review the appeal at an appropriate administrative level and issue a written decision. The decision after internal review is final unless a further regulatory complaint process applies.

13. Licensing Information and Required Disclosures

Florida Nail Specialist applicants must satisfy current DBPR requirements. Based on current state guidance, applicants generally must be at least 16 years old or have a high school diploma, complete required school hours in a Florida nail program, complete the initial HIV/AIDS course required for application, and submit the state application and fee. Students are responsible for checking DBPR for current requirements because state forms and fees may change.

Employment guarantee disclaimer. The school offers training and education, not employment. No guarantee of employment or placement is made or implied.

Language of instruction. The licensed Nail Specialist program is taught in English. The school does not currently publish this program as a correspondence program or as a nontraditional program for prior-learning credit or challenge examination credit. If the school later offers distance education or other alternative delivery methods, the electronic catalog will be updated with the disclosures required by Rule 6E-2.0041(10), F.A.C.

Catalog updates. Because this is an electronic catalog, updates may be issued in the electronic version more quickly than in any printed copy. Students are responsible for reviewing the current electronic catalog and their signed enrollment documents.

This catalog should be read before enrollment and before the collection of tuition, fees, or other charges.